



OCEAN CITY PTA GRANT APPLICATION

As part of its mission Ocean City PTA raises funds throughout the year to support grant requests made by Ocean City School District staff members. Ocean City PTA grants are used to benefit students in creating an innovative and informative school environment. We strive to fund these applications to enhance the district and the well-being of our students. Any Ocean City Primary School or Ocean City Intermediate School staff member is eligible to apply. **Please note: staff members must have a current and active OCPTA membership in order to receive the grant funds.** All items purchased with grant funds become the property of the Ocean City School District.

The following criteria is used in determining grant approval:

- Level of impact on students' education and school experience
- Number of students who stand to benefit from the grant
- Degree to which the request supports the mission of the Ocean City School District

Approved applications will be notified in writing. All grant money awarded by the OCPTA must be used by the end of the school year (June 20) in which the grant was approved. Only completed applications will be reviewed. Please attach additional documentation such as photocopies of items or catalog descriptions and any estimated costs including shipping. If possible, provide more than one source if a product is being purchased.

Applications are reviewed at OCPTA meetings. Applications must be received no later than thirty days prior to the next OCPTA meeting. Grant requests received less than thirty days prior will be included at the next meeting. Please note we cannot make exceptions. This ensures inclusion in the OCPTA meeting agendas as well as sufficient time to review.

Grants are subject to approval based on available funds at the time of consideration. If an application is rejected due to lack of funds staff members may resubmit the application if/when funds become available. Please place completed grant applications in the OCPTA Mailbox in the Main Office of either school. Please email OCPTA or Katie Grim, OCPTA President, to notify us that a grant application has been submitted to ensure timely review.

Thank you for supporting our students!

~ OCPTA

CONTACT US

Ocean City PTA
Ocean City Primary School
550 West Ave
Ocean City, NJ 08226
ocnjpta1@gmail.com
Follow us on Facebook!

OCEAN CITY PTA GRANT APPLICATION

Date: _____

Contact name(s): _____

Grade(s): _____

Contact number: _____

Email address: _____

Event location: _____

Event date (if applicable): _____

Description: (provide as much detail about your request as possible) please attach any additional information that may be applicable.

Estimated number of students benefitted: _____

Please itemize expenses (include shipping & handling, etc.): _____

Other funding sources?: _____ If yes, please list: _____

Total dollar amount requested: _____

Please note: requests must be submitted thirty days prior to OCPTA meeting to ensure timely review.

Signature of applicant: _____

Date: _____

Signature of Principal: _____

Date: _____

OCPTA Use Only

	OCPTA Executive Board Vote	OCPTA General Membership Vote
Date:		
Approved/ Denied:		
Comments:		
If approved, total amount awarded:		
Date of payment:		
Check #:		

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